SAMBODHI

SOFT SKILLS

COMMUNICATION

TEAMWORK

CREATIVITY

ADAPTABILITY

PROBLEM-SOLVING

SOFT SKILLS

Problem Solving & Decision Making Skill Course

Project Based Immersive Learning Course

Problem Solving & Decision Making Skill Course Overview

You can learn how to develop creative ways to solve problems by enrolling in Education Nest's Creative Problem Solving and Decision Making Training Course. Enrolling in this program will help you see your work and daily tasks from a new angle. Problem-solving and decision-making abilities are essential in today's fast-paced, constantly changing workplace. The course will give you a comprehensive method that will enable you to recognize issues, come up with potential adjustments, and use various decision-making techniques to put those fixes into action and determine their effectiveness. Following this procedure will help you develop your confidence in accurately assessing problems, choosing suitable decision-making strategies, making decisions in teams, and measuring the success of your decisions. You will gain expertise in this area after completing the course.

Benefits of Problem Solving & Decision Making Skill Course:

There are several benefits of taking a problem-solving and decision-making skills course, including:

- Enhance your ability to handle workplace stressors/issues objectively and creatively

- Develop faster decision-making skills crucial for future success
- Differentiate between good and bad leadership through creative problem-solving
- Learn to apply problem-solving techniques to personal and organizational problems
- Utilize employees' potential for faster and better decision-making
- Generate innovative ideas to drive organizational development
- Increase productivity by improving problem-solving speed
- View problems as opportunities with creative problem-solving skills
- Boost team building and morale with effective problem-solving
- Improve interpersonal relationships through knowledge of creative problem-solving methods
- Advance your career by developing essential leadership skills like decision-making.

Who should learn?

- Business intellectuals
- Policymakers
- Trend-setters
- Organizers
- Top management
- Managers
- Supervisors
- Project managers
- Executives would require these practical sessions to improve their problem solving skills.

Why Problem Solving & Decision Making Skill Course from Education Nest

- **Free Demo on Request**
- **Live Interactive Learning**
- **Lifetime Access**
- **Flexible Schedules**

- **24x7 Support**
- **One on One Doubt Clearing**
- **Real Time Project-Based Learning**
- **Certificate Oriented Curriculum**

Key Skills Covered:

- Analytical thinking
- Creative thinking
- Decision-making
- Problem-solving
- Critical thinking

- Communication skills
- Time management
- Collaboration
- Leadership
- Adaptability

Problem Solving & Decision Making Skill Course Syllabus

Module 1: (Introduction of Problem Solving & Decision Making Process)

- Defining Problem Solving & Decision Making
- Problem Identification
- Changing Business Contexts – The VUCA world
- Creative Problem Solving + Faster Decisions = Better Profits
- Examples of Ideas that disrupted the world
- The Art of Creative Problem Solving, Skill or Not?
- Role of a Manager / Leader in Problem Solving

Module 2: (What is a Problem?)

- Identification of Problem
- Real Problems
- Are all "problems" really a "problem"?
- Is the problem a cause or symptom ?
- Understanding of "Decision Making"
- Are all "Decisions" really a "decision?"
- Do we " need "to solve problem?
- Is your decision congruent to the personal / organizational values / ethics?

Module 3: (How to Overcome Block Busting Problems)

- The Perceptual Block
- The Emotional Block
- Cultural & Environmental Blocks
- Intellectual and Expressive Blocks
- Stereotyping and Unconscious Biases
- Blockbusting solutions

Module 4: (Creative Problem solving and Decision Making)

- Kepner Tregoe Rational Process
- Situation Appraisal
- Problem Analysis
- Decision Analysis
- Potential Problem / Opportunity Analysis

Module 5: (Critical Thinking)

- Thinking Fast and slow – Eliminating Unconscious Bias (Daniel Kanhemann's Book review)

- The 8 Elements of The Critical Thinking Process (Reflection, Analysis, Acquisition of information, Creativity, Structuring arguments, Decision making, Commitment, Debate.
- 6 Stages of Development in Critical thinking (Linda Paul & Richard Elder Model)
  - The Unreflective Thinker
  - The Challenged Thinker
  - The Beginning Thinker
  - The Practicing Thinker
  - The Advanced Thinker
  - The Accomplished Thinker

Module 6: (Differences between Convergent and Divergent Thinking)

- Characteristics of Convergent and Divergent thinking
- Steps in Convergent Thinking
- Steps in Divergent thinking
- Examples and practice sessions in Convergent and Divergent Thinking
- Using Convergent and Divergent thinking in conjunction

Module 7: (Effective Approaches for Resolving Problems)

- The Five Why Technique
- Fish Bone Diagram Method
- Brainstorming
- Quality Circles
- The Root Cause Analysis
- Pareto Technique
- Six Thinking Hats

Module 8: (Putting Decisions into Action)

- Action Plan & Preparing the details
- Ethical & Social Concerns
- Ownership of decisions
- Personal Decision Making
- Organizational Decision Making
- Democratic Decision Making
- Challenges in Decision Making

Career Support

Profile Building

Proficient experts are at your disposal to provide personalized support in composing your curriculum vitae and digital profiles, while considering your distinct educational and practical background.

Interview Preparation

The forthcoming interview preparation service will offer customized individual sessions along with the choice to take practice interviews if required.

Job Referrals:

At Education Nest, we receive a variety of job requirements from diverse sources such as organizations, our clients, HR consultants, and a vast network of Education Nest currently employed in different companies. We strive to meet these varied requirements to the best of our abilities.

Continuous Support:

We offer continuous support for as much time as you need it, and a considerable number of our learners receive multiple interviews offers and promising employment opportunities as a result of the abilities they gain during the program.