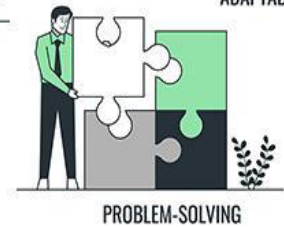


SOFT SKILLS



SOFT SKILLS

Taking Initiative Skill Course

Project Based Immersive Learning Course

Course Overview

Initiative is an essential aspect of both our personal and professional development, as it empowers us to take charge of our lives. It not only helps us to gain the respect and appreciation of others but also boosts our self-confidence. In order to achieve our goals, we must be proactive and grasp opportunities that come our way, without allowing excuses to hold us back. With the Taking Initiative online training course, individuals can learn how to develop and demonstrate initiative, understand its benefits, and know when to exercise it. By enrolling in this course, participants can take the first step towards creating positive change in their lives. This is an excellent opportunity to harness the power of initiative and make a real difference.

Benefits of Taking Initiative Skill Course :

Education Nest's Initiative training course offers numerous benefits, including the opportunity to develop and enhance initiative skills, which are highly valued by employers. Participants can learn how to take ownership of their work and personal lives, develop problem-solving skills and increase their self-confidence. By mastering the art of initiative, individuals can demonstrate their leadership potential and ability to take charge, leading to greater career success and personal fulfillment. Additionally, the course provides insights into when and how to exercise initiative effectively,

helping participants to avoid overstepping boundaries. Overall, the benefits of taking the initiative skill training course are many, and it can be an excellent investment in one's personal and professional growth.

Who should learn:

- Students
- Entrepreneurs
- Managers
- Team leaders
- Employees who want to advance in their careers
- Individuals who want to improve their personal and professional development

Why Taking Initiative Skill Course from Education Nest

- **Free Demo on Request**
- **Live Interactive Learning**
- **Lifetime Access**
- **Flexible Schedules**
- **24x7 Support**
- **One on One Doubt Clearing**
- **Real Time Project-Based Learning**
- **Certificate Oriented Curriculum**

Key Skills Covered:

- Identify what initiative looks like
- Recognize when you can take steps outside the normal

- Build confidence for themselves
- Learn to find opportunities
- Learn good and bad aspects of the initiative
- Balance initiative and restraint.

Taking Initiative Skill Course Syllabus

Module 1: (Introduction of Taking Initiative?)

- What is Initiative?
- Benefits, Personal and Professional
- Why People Do Not Take Initiative
- Make Initiative a Priority
- Case Study

Module 2: (Understand Your Customers)

- Be Open Minded
- Be Adaptable
- Making Decisions
- Take Responsibility
- Case Study

Module 3: (Identifying When to Step In)

- Know Your Strengths and Skills
- Go the Extra Mile
- Listen Carefully
- Fill in the Gaps

- Case Study

Module 4: (Identifying situations when you can go outside the normal)

- Consider Culture and Values Before Acting
- Is It in the Scope of Your Authority?
- Communicate Ideas
- Act on Solutions
- Case Study

Module 5: (Exploring the outcomes of our choices)

- Ask Questions
- Risk, Impact, or Cost Analysis
- Is Authorization Necessary?
- When Risks Are Too High
- Case Study

Module 6: (Good or Bad)

- The Good
- The Bad
- Develop Judgment
- Avoid Acting on Emotion
- Case Study

Module 7: (Confidence)

- Are You Confident?
- Build Confidence
- Positive Thinking

- Visualization
- Case Study

Module 8: (Find Opportunities)

- Internal Opportunities
- External Opportunities
- Apply Core Competencies
- What Problems Exist, and Will They Grow?
- Case Study

Module 9: (Be Stubborn)

- Handle Setbacks
- Manage Change
- Modify Ideas When Necessary
- Move Forward
- Case Study

Module 10: (Balance Initiative and Restraint)

- Consider the Work Involved in an Idea
- Develop Emotional Intelligence
- Know the Buy-in of Stakeholders
- Do Not Push All Ideas Forward
- Case Study

Career Support

Profile Building :

Experienced professionals are available to offer tailored assistance in crafting your CV and online profiles, taking into account your unique educational and experiential background.

Interview Preparation :

The upcoming interview preparation service will include personalized one-on-one sessions and the option for mock interviews if needed.

Job Referrals :

At Education Nest, we receive a variety of job requirements from diverse sources such as organizations, our clients, HR consultants, and a vast network of Education Nest currently employed in different companies. We strive to meet these varied requirements to the best of our abilities.

Continuous Support :

We offer continuous support for as much time as you need it, and a considerable number of our learners receive multiple interviews offers and promising employment opportunities as a result of the abilities they gain during the program.