



# **SharePoint Administration Training Course**

Project Based Immersive Learning Course

## **SharePoint Administration Training Course Overview**

The Sambodhi and Education Nest SharePoint Online for Administrators course is designed to equip learners with a comprehensive understanding of the powerful features of SharePoint Online. It aims to help learners transition from basic to advanced levels in SharePoint Online administration. The course encompasses all aspects of SharePoint Online, including site design, permissions setup, library and list management, and troubleshooting techniques. Moreover, it delves into advanced topics, such as customizing content types and creating complex workflows. Additionally, the course provides guidance on optimizing performance and adhering to best practices while maintaining and monitoring SharePoint Online. Upon completing this course, learners will possess the necessary skills to become proficient SharePoint Online administrators capable of building and maintaining a successful SharePoint Online environment.

## **Benefits of SharePoint Administration Training Course:**

The SharePoint Administrator course offers numerous benefits to learners. Firstly, there are abundant job opportunities available for SharePoint Administrators worldwide, and top companies

are actively recruiting them. This means that completing the SharePoint Administrator training course can open up doors to a thriving career. Secondly, the course is designed to equip learners with job-specific skills that are highly in demand in the industry. The curriculum is comprehensive, covering everything from designing sites and setting up permissions to troubleshooting and customizing content types. This means that learners will be well-prepared to take on the challenges of being a SharePoint Administrator in a professional setting. Overall, the SharePoint Administrator course is an excellent investment for those looking to develop their career in this field.

## **Who should learn?**

The following professionals can go for this course:

- Software Professional
- Testing Professionals
- Project Managers
- IT professionals
- system administrators

This course is also suitable for professionals seeking to establish a strong foundation in designing custom code for SharePoint environments.

## **Why do you need Share Point Administartion Training Course?**

### **Average Salary Growth:**

According to Payscale, the average salary for a SharePoint Administrator in the United States is around \$75,000 per year. The salary can vary depending on factors such as location, years of experience, and job responsibilities. Also according to the U.S. Bureau of Labour Statistics, the employment of network and computer systems administrators, which includes SharePoint administrators, is projected to grow 5% from 2029 to 2039.

## **Industries:**

SharePoint administrators are in high demand in various industries, including IT, healthcare, finance, government, and education. Many multinational companies (MNCs) also require SharePoint administrators to manage their SharePoint environments. With the increasing adoption of SharePoint Online and the growing need for collaboration and content management, the demand for SharePoint administrators is expected to remain high in the coming years.

## **Position in Market:**

According to the U.S. Bureau of Labour Statistics, the employment of computer and information systems managers, which includes SharePoint administrators, is projected to grow 10% from 2029 to 2039, which is faster than the average for all occupations.

## **Designations:**

- SharePoint Administrator
- SharePoint Developer
- SharePoint Consultant
- SharePoint Architect
- SharePoint Engineer

## **Why Share Point Administration Training Course from Education Nest**

- **Free Demo on Request**
- **Live Interactive Learning**
- **Lifetime Access**
- **Flexible Schedules**
- **24x7 Support**

- **One on One Doubt Clearing**
- **Real Time Project-Based Learning**
- **Certificate Oriented Curriculum**

### **Key Skills Covered:**

- Designing SharePoint sites
- Setting up and managing permissions
- Creating and managing lists and libraries
- Configuring search and navigation features
- Creating and managing workflows
- Understanding and troubleshooting SharePoint issues
- Maintaining and monitoring SharePoint for optimal performance.

## **Share Point Administration Training Course Syllabus**

### **Module 1: (Introducing SharePoint)**

- SharePoint Version History
- What is SharePoint Server
- Addressing Collaboration
- MOSS Vs. SharePoint Server

### **Module 2: (Designing an Information Architecture)**

- Identifying Business Requirements
- Understanding Business Requirements
- Organizing Information in SharePoint
- Planning for Discoverability

### **Module 3: (Designing a Logical Architecture)**

- Overview of SharePoint Logical Architecture
- Documenting Your Logical Architecture

### **Module 4: (Designing a Physical Architecture)**

- Designing Physical Components for SharePoint Deployments
- Designing Supporting Components for SharePoint Deployments
- SharePoint Farm Topologies
- Mapping a Logical Architecture Design to a Physical Architecture Design

### **Module 5: (Installing and Configuring SharePoint Server)**

- Installing SharePoint Server
- Scripting Installation and Configuration
- Configuring SharePoint Server Farm Settings

### **Module 6: (Creating Web Applications and Site Collections)**

- Creating Web Applications
- Configuring Web Applications
- Creating and Configuring Site Collections

### **Module 7: (Planning and Configuring Service Applications)**

- Introduction to Service Application Architecture
- Creating and Configuring Service Applications

### **Module 8: (Managing Users and Permissions)**

- Authorization in SharePoint
- Managing Access to Content

## **Module 9: (Configuring Authentication for SharePoint)**

- Overview of Authentication
- Configuring Federated Authentication
- Configuring Server-to-Server Authentication

## **Module 10: (Securing a SharePoint Deployment)**

- Securing the Platform
- Configuring Farm-Level Security

## **Module 11: (Managing Taxonomy)**

- Managing Content Types
- Understanding Term Stores and Term Sets
- Managing Term Stores and Term Sets

## **Module 12: (Configuring User Profiles)**

- Configuring the User Profile Service Application
- Managing User Profiles and Audiences

## **Module 13: (Configuring Enterprise Search)**

- Understanding the Search Service Architecture
- Configuring Enterprise Search
- Managing Enterprise Search

## **Module 14: (Monitoring and Maintaining a SharePoint Environment)**

- Monitoring a SharePoint Environment
- Tuning and Optimizing a SharePoint Environment
- Planning and Configuring Caching
- Troubleshooting a SharePoint Environment

## **Career Support**

### **Profile Building:**

Experienced professionals are available to offer tailored assistance in crafting your CV and online profiles, taking into account your unique educational and experiential background.

### **Interview Preparation:**

The upcoming interview preparation service will include personalized one-on-one sessions and the option for mock interviews if needed.

### **Job Referrals:**

At Education Nest, we receive a variety of job requirements from diverse sources such as organizations, our clients, HR consultants, and a vast network of Education Nest currently employed in different companies. We strive to meet these varied requirements to the best of our abilities.

### **Continuous Support:**

We offer continuous support for as much time as you need it, and a considerable number of our learners receive multiple interviews offers and promising employment opportunities as a result of the abilities they gain during the program.